Administrative - Internal Use Only

14 July 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
                Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
                Period Ending 14 July 1983   25X1

1. <u>Progress Report on Tasks Assigned by the DCI/DDCI</u>:

    No tasks assigned during this reporting period.   25X1

2. <u>Items or Events of Major Interest that have Occurred During
    the Preceding Week</u>:

    a. <u>Computer Program for Agency Real Estate</u>: A new com-
puter program similar to the CRAMS system has been created to
monitor records for overt Agency occupied space outside of the
Headquarters Building. Use of the system to control covert space
is under consideration.   25X1

    b. <u>Suspicious Package</u>: A suspicious package received in
the U.S. mail was identified through x-ray examination as a
potential explosive device. Following normal procedures, a U.S.
Army EOD unit was called in, examined the package and determined
that it possibly was an explosive device. The package was
destroyed. <u>Examination of contents</u> revealed that it was an AM/FM
clock radio.   25X1

    c. <u>Maintenance and Operation (M&O) Plaza Building</u>: Based
on a determination that   the NPIC M&O   25X1
contractor, is the only firm with cleared M&O personnel
immediately available, the Office of Logistics will negotiate a
sole source agreement for maintenance and operation of the Plaza
Building with   25X1

    d. <u>Meeting with Fairfax County on Pollution Control</u>:
Representatives from the Office of Logistics met with GSA and
Fairfax County officials on the subject of water waste discharged
from the Agency printing plant. Fairfax has monitored effluents
for the past two years and no major violations have occurred. It
was found that some quantities of silver were being lost and
corrective action has been completed to remedy the loss.   25X1

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3. <u>Significant Events Anticipated During the Coming Week</u>:

None.

25X1

for Daniel C. King

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